



The Cupcake Bar Sponsorship/Donation Request Form

The Cupcake Bar makes every effort to give back to the community, as we believe we are here because of you. However, we do get an overwhelming number of requests. We appreciate your patience as we try fulfilling as many requests, as financially possible. Please complete and return this request form, along with a cover letter on your organization's official letterhead, and include a copy of your 5.01(c)3 certification to **info@thecupcakebar.com**.

Thank you for your interest!

Organizational Information

Organization Name _____

Federal Tax ID# _____ 5.01(c)3 nonprofit? ___ Yes ___ No

Contact Name & Title _____

Organization Address _____

City _____ State _____ Zip _____

E-mail Address _____

Phone Number _____ Fax Number _____

Please describe the purpose of your organization and its primary beneficiaries.

Program/Event Information

Program/Event Name _____

Event Date _____ Estimated Number of Attendees _____

Cities/Countries Served _____

Event Coordinator/On-Site Contact _____

Event Location & Physical Address _____

City _____ State _____ Zip _____

Please describe the nature and purpose of your program or event.



Request Information

What would you like The Cupcake Bar to donate? Please be specific.

Has The Cupcake Bar donated to your organization/event in the past?

___ Yes ___ No

If yes, please specify the program/event, type and amount of sponsorship/donation, and date.

How will The Cupcake Bar be recognized as a sponsor for your organization/event?
